

**REQUEST FOR EXPRESSIONS OF INTEREST (EOI)
CONSULTANCY SERVICES**

For the Design and Implementation of Accounting Database Systems

About us

Kiikenomaga Kikenjigewen Employment and Training Services (KKETS) (formerly Matawa Employment and Training) is an Agreement Holder with Human Resource Skills Development Canada (HRSDC) under the Aboriginal employment and training program "Aboriginal Skills and Employment Training Strategy (ASETS)".

The ASETS has three strategic priorities:

- Demand Driven Skills Development
- Partnership Development
- Accountability for improved results

KKETS provides service delivery of employment & training services and programs and administers funds to on-reserve and off-reserve members of Matawa First Nations communities (Aroland, Marten Falls, Eabametoong, Neskantaga, Constance Lake, Nibinamik, Ginoogaming and Webequie). It is the objective of KKETS to provide relevant program initiatives and create employment opportunities for the people of these First Nation communities.

Intent of EOI

It is the intention of KKETS to retain temporary consulting services in the areas of organization transition, finance, accounting and database management systems. These services would include a review of current organization structure, operational processes and systems, an assessment and reconciliation, of existing accounting/database systems (but are not limited to: revenues/funding, purchasing, costing, payroll, capital assets, projects, budgeting, forecasting, records management, reporting), researching appropriate systems to enhance productivity, and the establishment and implementation of new effective organizational structure, operations, financial and database systems that will result in improvements in organization effectiveness, service delivery and access to real time information that will be influential to decision making.

Education Qualifications

The consultant would possess a Commerce degree with a specialization in Financial Management/Accounting. Professional accreditation/certification in the designated field is an asset.

Experience and Skills

Applicants must have solid expertise in financial, accounting, business process evaluation and improvement; possess at least 5-10 years of experience in the relevant field (most particularly in non-profit settings); well versed in accounting and database systems; highly effective communicators; strong analytical skills with the ability to resolve technical accounting issues and able to meet deadlines.

Interested Consultants may submit an Expression of Interest, Resume/Curriculum Vitae, expected remuneration and 3 References **delivered in a sealed envelope marked Confidential Attention: Morris Wapoose, Program Manager to the address below by January 27th, 2012.**

**Morris Wapoose, Program Manager
Kiikenomaga Kikenjigewen Employment & Training Services
233 Court Street South, 2nd Floor
Thunder Bay, ON P7B 2X9**

We thank all applicants for their interest, however, only those selected for an interview will be contacted.

